Friday 9th October 2020

Dear Parents/Carers,

# Parents’ Evening phone call – w/c 2.11.20 and w/c 9.11.20

Due to the current guidance with COVID, we have decided that parents’ evening will need to be done differently this year. We would like to offer you the chance to have a telephone conversation with your child’s teacher, so please indicate below which slots would be convenient for you.

This will be an opportunity for you to find out about how your child has settled into the year so far, their attitude to learning and how you can support them at home. You can also share any concerns or questions you may have. Please be mindful, however, that your conversation should last no more than 10 minutes please. The phone call will be from a withheld number, so please remember to the answer the call. If you have a more detailed query, you should email the class teacher in the usual way.

Following the return to school this year, we have implemented a “Catch Up” programme in order to support pupils revising and consolidating previous learning in order to identify any gaps in their skills and/or knowledge. We have completed baseline assessments in September/October and we will reassess pupils in November/December. It is important that children have time to get back in to structured learning and practise previously taught skills. Also, teachers can use assessment analysis to plan interventions, revision lessons and homework to help children catch up.

Please complete the proforma below indicating as many preferred time slots as possible and return it to your child’s teacher by Friday 16th October.

Yours sincerely,

Mr S. Pearson

Headteacher

***Parents’ Evening Appointment Times***

**Name of child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please indicate as many preferences as possible. Class teachers will send parents a slip with the time that they will phone.

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| **Week 1** | **🗸** | **Week 2** | **🗸** |
| **Monday 2nd November 3.45pm – 5.45pm** |  | **Monday 9th November 3.45pm – 5.45pm** |  |
| **Tuesday 3rd November 3.45pm – 5.45pm** |  | **Tuesday 10th November 3.45pm – 5.45pm** |  |
| **Wednesday 4th November 3.45pm – 5.45pm** |  | **Wednesday 11th November 3.45pm – 5.45pm** |  |
| **Thursday 5th November 3.45pm – 5.45pm** |  | **Thursday 12th November 3.45pm – 5.45pm** |  |